



Croydon Judo Club Privacy Notice (How we use Club Members information)

The categories of Club Members information that we collect, process, hold and share include:

- Personal information (your name).
- Special categories of data including characteristics information (gender, age, ethnic group, health medical and disability).
- Membership contact information (name, date of birth, address, email address, telephone numbers, emergency/Next of Kin Parent /career information)
- Attendance information (classes, courses and competitions attended)
- Grading information (shared with the British Judo Association, to advise and guide members on the next steps in qualification or grading)
- Images (pictures and video) are displayed on our website and social media pages and well as in the club and in our archive.

Simply put we collect information in the membership form below.

Why we collect and use this information

We use member information to:

- Keep clear records of who is attending which classes,
- Keep members informed about our Croydon Judo Club and so we can contact someone if we need to when you're at the club,
- Help us develop a picture of club member to assist with our delivery and their progression in the sport,
- Enable the British Judo Association to track and improve Judo for its members.,
- To help promote the club and the sport through pictures and video on our website and social media pages and well as in the club and in our archive,
- For coaches and volunteers this extends to their qualifications that enable them to undertake their role.

The lawful basis on which we process this information

We process membership information both personal data and sensitive personal data under the membership contract you have entered into with Croydon Judo Club as in the clubs' legitimate interests but also, for example medical or health information, as a vital interest.

Collecting this information

Whilst the majority of information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with data protection legislation, we will inform you whether you are required to provide certain membership information to us or if you have a choice in this.

Storing this information

We hold your data for the duration of your membership with the club and will retain it for up to 7 years or in the case of images and video permanently.

If you visit the club as a Guest, we will hold your data for 4 weeks.

Who we share this information with

We routinely share this information with:

- British Judo Association
- Sport England
- Other Club's where competitions are held

The reason for sharing your data is to highlight and encourage members to advance in the sport or to apply for further funding to ensure the sports or clubs longevity.

Why we share membership information

We do not share information about members with anyone without consent unless the law and our policies allow us to do so.

It is a pre-requisite of the club that all club members register with the British Judo Association, (BJA Licence) hence we will supply information to them, for this and insurance purposes.

Requesting access to your personal data

Under data protection legislation, you have the right to request access to information about you that we hold. To make a request for your personal information, contact **Ashley via Croydonjudoclub@gmail.com**

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, we ask that you raise your concern with us in the first instance. Alternatively, you can contact the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Further information

If you would like to discuss anything in this privacy notice, contact **Ashley via Croydonjudoclub@gmail.com**